

# Module 1: English Essentials

## Topic 2: Search, Scan, and Skim Notes Sheet

### Introduction


Search, Scan, and Skim

Search

Scan

Skim

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When you first approach a text, you might choose to search, scan, or skim it before actually reading the entire work.

Click on each of the tabs to explore how and when you could use the search, scan, or skim method.

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## Search


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#### Search



Search for topics of particular interest by looking for keywords and phrases in a text. For instance, you might decide to use this when searching through a textbook or other work for information on a particular topic. This method is used frequently when finding information on the Internet.

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## Scan


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#### Scan



Scan to quickly look over a text's landscape to discover the big picture and estimate the time it will take to read it. Take note of the text's length, sub-sections, and other special features such as graphs, photos, and text notes. Scanning can help you read any type of text, especially more lengthy ones and works that incorporate visual elements, such as directions and news stories.

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## Skim


### Search, Scan, and Skim

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Skim

#### Skim



Skim a text by reading parts of it, usually by reading the first and last sentences of paragraphs, and the first and last paragraphs of sections. While this will not give you a thorough understanding of the text, it will allow you to have an idea of what you will learn when you read the full text. This could help save you time in choosing whether or not a text would be interesting or useful to you.

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