# Module: North Africa and Southwest Asia, Module Assessment: Peacekeeping Cover Letter Checklist

As you complete your assignment, please review the checklist below to ensure that you have included all needed items. Your submitted work should include all of the criteria listed below to receive full credit.

| Included? | Item | Possible Points |
| --- | --- | --- |
| Yes or No | Your cover letter includes a two-to-three sentence introduction. | 15 |
| Yes or No | Your cover letter mentions the job or type of job you are seeking. | 15 |
| Yes or No | Your cover letter contains at least two paragraphs that explain your knowledge of the region and the conflict. | 15 |
| Yes or No | Your cover letter includes at least eight facts about the region and/or the issue you chose. | 15 |
| Yes or No | Your cover letter details at least three of your skills or strengths that match the skills required to do the job. | 15 |
| Yes or No | Your cover letter includes one-to-two sentences thanking the reader for considering you for the position. | 15 |
| Yes or No | You made no grammar, spelling, or punctuation error in the cover letter. | 5 |
| Yes or No | A Works Cited document is submitted, including any resources that you used to complete the assignment. | 5 |

\_\_\_\_/100 Points